**BOSSIER PARISH**

**FIRE PROTECTION DISTRICT #7**

718 W. Palmetto Avenue

Plain Dealing, LA 71064

318-326-5004

BOARD OF COMMISSION

November 8, 2023 at 4:00 PM

The meeting was called to order with a prayer.

**Section 1: Attendance:**

**Board Members Present:** Dennis Hays, Lenora Green-Myers, Billy Don Slack, and Cindy Dodson.

**Absent:** Richard McGuire

**District #7 Personnel Present:** Chief Wayne Weeks, and Bookkeeper Brenda Smith.

**Public Present:** None.

**Section 2: Reading of Previous Minutes from October 11, 2023:**

It was motioned by Cindy Dodson and seconded by Lenora Green-Myers to dispense with the reading of the minutes and that they be approved as presented. There was no public comment. The vote was unanimous.

**Section 3: Financials for October 2023:**

It was motioned by Cindy Dodson and seconded by Lenora Green-Myers to approve the financial report for October 2023, as presented. There was no public comment. The vote was unanimous.

**Section 4:** **Old Business:**

Chief Weeks provided an update on a Civil Service Board with job descriptions for the Department. Also updated on the SUV from South Bossier Fire is still pending due to they have to get their new unit in service.

**Section 5: New Business:**

It was motioned by Lenora Green-Myers and seconded by Cindy Dodson to approve the 2023 Amended Budget as presented. There was no public comment. The vote was unanimous.

It was motioned by Billy Don Slack and seconded by Cindy Dodson to approve sending Firefighter Bonner and Firefighter Brown to an Advanced EMT program and pay for the cost of $1000.00. There was no public comment. The vote was unanimous.

It was motioned by Cindy Dodson and seconded by Lenora Green-Myers to establish a $250.00 monthly incentive pay for any full-time firefighter that obtains and maintains an Advanced EMT Certification. There was no public comment. The vote was unanimous.

It was motioned by Billy Don Slack and seconded by Cindy Dodson to approve contracting with BGS LLC to test our extrication tools for the amount of $2530.00. There was no public comment. The vote was unanimous.

It was motioned by Lenora Green-Myers and seconded by Cindy Dodson to place the 1996 Ambulance that was declared surplus property on April 12, 2023, in the next available public auction. There was no public comment. The vote was unanimous.

It was motioned by Cindy Dodson and seconded by Billy Don Slack to approve the 2023 volunteer checks as presented by Chief Weeks. There was no public comment. The vote was unanimous.

It was motioned by Cindy Dodson and seconded by Lenora Green-Myers to schedule a Public Hearing on December 13, 2023, at 4:00 pm to consider adoption of the 2024 proposed budget.

It was motioned by Lenora Green-Myers and seconded by Billy Don Slack to approve renewing our contract with ESO for our fire incident reporting computer program. There was no public comment. The vote was unanimous.

**Section 6: Adjournment:**

It was motioned by Cindy Dodson and seconded by Billy Don Slack that the Board Meeting be adjourned until December 13, 2023, at 4:00 p.m. There was no public comment. The vote was unanimous.